

**Town of High River Library Board**  
**MINUTES**  
**March 15, 2022 at 7 pm**

In attendance: Jim Graham, Mary Zazelenchuk, Pat Shorrock, Natacha Gougeon, Holly Ottewell, Jenny Jones, Laura Byers, Lynne Thornton

1. **Call to Order** - Pat calls to order 7:00pm
2. **Approval of Agenda** - Jenny moves to approve agenda
3. **Approval of minutes of February 15, 2022 meeting** - Laura moves to approve the minutes

**4. Standing Committees (reports)\***

4.1 Finance and Planning Committee

- Meeting occurred March 15th
- Sign options are being narrowed down before reaching official decision

4.2 Human Resources and Administration Committee

- Will have to set up a meeting for Mary's review

4.3 Marigold Board Meeting Report

- Nothing to report

**5. Ad Hoc and external Reports**

5.1 Town of High River

- Openings are happening for town committees
- Moving towards renaturalization to some of the old flood areas
- Volunteer of the year is coming up again, last week of April for ceremony

**6. Librarian's Report**

6.1 Report - formal report submitted

**7. Old Business**

7.1 Welcome package to Council

- Very few finishing details left and should be ready as soon as possible (example included in meeting package)
- We have one spot to fill and it will be completed and ready for distribution

7.2 Reserves

- Next GIC matures in April, will discuss at the next meeting
- Jim moves that we invest RBC Securities funds in Government of Canada Bonds cashable in August 2022 - Jenny seconds. Carried

- The Wishart trust is a very restrictive endowment and Jim has consulted with a few lawyers and we should continue to use it for its sole purpose: books.

### 7.3 Annual Report

- Has been reviewed and there is consensus it looks good
- Mary completed a more appealing looking version that will be easy for patrons to read and learn from, it will be both on the website and the social medias

### 7.4 Agreement with Town of High River

- All changes have been made and are waiting for approval on some sections
- Natacha motions - Lynne seconds. Carried

## 8. New Business

### 8.1 Digital Sign

- Sign would replace the sidewalk board that has a tv like sign to show multiple advertising, programs, etc.

## 9. Correspondence - Nothing to report

## 10. Adjournment - Jim moves to adjourn at 7:48pm

Next meeting – April 19, 2022 - 7 pm

\* Note – If committees have items to report or updates they ought to send a short note or item for review to the Chair or the Director several days prior to the meeting. This allows members to review these items before the meeting and should expedite the process.

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Chair - Pat Shorrock

Submitted by Holly Ottewell