

**Town of High River Library Board**  
**MINUTES**  
**January 18, 2022 at 7 pm**  
**on Zoom**

In attendance: Pat Sharrock, Lynne Thornton, Jenny Jones, Holly Ottewell, Jim Graham, Mary Zazelenchuk, Laura Byers, Natacha Gougeon

1. Call to Order Chair – Pat called the meeting to order at 7:02pm
2. Approval of Agenda
  - Lynne moved to accept the agenda - Carried.
3. Approval of minutes of December 21, 2021 meeting
  - Jenny moved to accept the amended minutes - Jim 2nd, Carried.
4. Standing Committees (reports)\*
  - 4.1 Finance and Planning Committee
    - Nothing to report, meeting planned for next week
  - 4.2 Human Resources and Administration Committee
    - No meeting, nothing to report
  - 4.3 Marigold Board Meeting Report
    - Meeting is at the end of the month, will report next meeting
5. Ad Hoc and external Reports
  - 5.1 Town of High River
    - Budget meetings all through January
    - Town is selling 7 of the flood damaged homes (Riverside Drive and Highview Park)
  - 5.2 Friends - Lynne
    - Nothing to report, no meeting this year yet, AGM in April
6. Librarian's Report
  - 6.1 Report
    - Formal Report Submitted
7. Financial Report
  - 7.1 Report
    - Formal Report Submitted
8. Old Business
  - 8.1 Welcome package to new Council
    - Holly will be meeting with Mary to solidify the brochure to present to the new council, will include board member bios, some of the great things the library does

## 8.2 Coffee sleeves for Board Recruitment

- 1200 sleeves have been delivered to the library, logo sticker has been finalized, should be ready to go by the end of the month
- Various statements about joining the library board and a QR code on sticker

## 9. New Business

### 9.1 Digital Sign

- Finance & Planning Committee to set meeting date later in January

### 9.2 Budget presentation – Wednesday, January 19

- Mary will be presenting the budget to council Wednesday morning, any board members are welcome to join

## 10. Correspondence

- GICs are coming up for renewal, this will be discussed at Finance & Planning Committee meeting

## 11. Adjournment

- Adjourned by Jim at 7:53pm

Next meeting – February 15, 2022 - 7 pm

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Pat Shorrock - Chair

Submitted by Holly Ottewell