

Town of High River Library Board
MINUTES
September 19, 2023 at 7:00 pm

In attendance: Mary Zazelenchuk, Pat Shorrock, Holly Ottewell, Lynne Thornton, Jim Graham, Charley Hepler, Monique Durette, Mai-Ann Sprung, Karen Orser
Absent: Laura Byers, Jenny Jones

1. Call to Order: Pat calls the meeting to order at 7:07pm
2. Approval of agenda: Lynne moves to approve the agenda. Carried.
3. Approval of minutes of June 2023 meeting: Charley moves to approve the minutes. Carried.
4. Standing Committees (reports)
 - 4.1 HR and Admin Committee: Met for policy discussion, policy to be reviewed by board in new business. Upcoming meeting October 2 6:30pm.
 - 4.2 Finance and Planning Committee: Has not met, upcoming meeting September 27 5:00pm.
 - 4.3 Marigold Report: Met in August. Old building has been sold. Round table with board members about eResource use highlighting a wide range of usage across resources. CEO of Marigold met with the town council about funding.
5. Ad Hoc and External Reports
6. Librarian's Report
 - 6.1 Report: Formal report submitted - Summer overall attendance and programming showed great numbers, grant work for the year completed. More gadgets to go being added to collection, fall programming commencing including new programming for tweens and teens, and Friends Book Sale coming up in November.
7. Old Business
 - 7.1 No old business.

8. New Business

8.1 Bylaw 4615/2023 – Board and Committee Bylaw discussion: Meeting to be scheduled with Town CAO in regards to new bylaw.

8.2 High River Municipal Library Fee for Service Agreement discussion: Should also be discussed during the meeting for 8.1.

8.3 Confidentiality of User Records policy: Karen moves to approve new policy. Charley 2nd. Carried.

8.4 Preliminary budget discussion: will be discussed after more review.

8.5 Truth and Reconciliation Day September 30/October 2: Library Staff to decide on appropriate way/day to commemorate this year, policy committee to deliberate for years to come.

8.6 December Board Meeting moved to December 12, 7pm.

8.7 In Camera: Pat moves to in camera session 8:20pm. Decision for budget to be completed and numbers to be confirmed before moving forward. Out at 8:38pm.

9. Correspondence - No new correspondence.

10. Adjournment - Jim moves to adjourn at 8:38pm.

Next meeting – October 17, 2023 – 7:00 pm

Submitted by Holly Ottewell

Pat Shorrock - Chair