

# **Town of High River Library Board**

## **Meeting Minutes**

**March 19, 2024 at 7:00 pm**

**In attendance:** Pat Shorrock, Mary Zazelenchuk, Monique Durette, Ruthanne Koyama, Cahina Yontz Alves, Charley Hepler, Mai-Ann Sprung, Anita van Rootselaar, Karen Orser

**Regrets:** Jenny Jones, Laurette LaPlante

**1. Call to Order:** Pat Shorrock called to order at 7:07 p.m.

**2. Approval of Agenda:** Monique Durette moved to accept agenda.

**3. Approval of minutes of February 20, 2024 meeting:** Mai-Ann Sprung moved to accept minutes.

#### **4. Standing Committees (reports)\***

**4.1 Finance and Planning Committee:** no upcoming meetings, will have a pre-budget discussion meeting in June and a strategic plan prepared for the end of 2025.

**4.2 Human Resources and Administration Committee:** meeting on April 4, 2024 at 6:30 p.m. to discuss a memorandum for the Board's relationship with the Friends of the Library.

**4.3 Marigold Board Meeting Report:** no meeting to be reported on. Laura Taylor from Marigold Library Systems will be attending our regular May board meeting to do an information session and discuss new initiatives

#### **5. Ad Hoc and External Reports**

##### **5.1 No External Reports**

#### **6. Librarian's Report**

**6.1 Report:** Visits are still high, currently hiring summer students, and looking at reworking programming to provide narrower age groups to better serve the community. There is a discussion of expanding summer programming. An ad for a bookkeeper has been posted on the library website, and board members can continue to ask around for a good bookkeeper. The Library will remain open on March 30 to provide services over the Easter weekend. Library Giving Day is April 3, Cahina will work on advertising this. Mary is working on a Year in Review report for the Library as a marketing and information tool. Karen is available to assist with early planning for strategic planning. In April, we will plan to review the Plan of Service.

**7. Old Business:** none

**8. New Business:**

**8.1: Discussion of information pieces in board packages:** Provincial funding will remain the same for 2025, will not increase to match inflation, nor will it decrease. Mary will look at penning a letter to the Office of Municipal Affairs regarding funding. Mary sent out the Library's first newsletter, will plan to send a newsletter out by email 4-6 times a year. The Library Association of Alberta has released a position statement on the Alberta government's proposed "Parental Rights" legislation. A safety and security toolkit has been released and is being reviewed for tools to implement here to ensure patrons and staff are safe.

**9. Correspondence:** Letter from Minister McIver included in board package.

**10. Adjournment:** Monique Durette moved to adjourn at 8:20 p.m.

Next meeting April 16, 2024 – 7:00 pm

Submitted by Anita van Rootselaar

Pat Shorrock - Chair