

**Town of High River Library Board**  
**Meeting Minutes**  
**December 12, 2023**

**In attendance:** Pat Shorrock, Mary Zazelenchuk, Monique Durette, Ruthanne Koyama, Cahina Yontz Alves, Charley Hepler, Karen Orser, Laurette LaPlante, Main-Ann Sprung, Anita van Rootselaar

**Regrets:** Jenny Jones

**1. Call to order** - Charley Hepler called to order at 7:05 p.m.

**2. Approval of agenda** - Moved by Mai-Ann Sprung, seconded by Laurette LaPlante

**3. Approval of minutes of November 21, 2023 meeting** - Moved by Monique Durette, seconded by Mai-Ann Sprung.

**4. Approval of Special Meeting minutes of December 7, 2023** - Moved by Charley Hepler, seconded by Monique Durette.

**5. Standing Committees (reports)**

**5.1 Finance and Planning Committee** - will meet in the new year

**5.2 Human Resources and Administration Committee** - will meet in the new year

**5.3 Marigold Board Meeting Report** - meeting is January 27, 2024

**6. Ad Hoc and external Reports** - none

**7. Librarian's Report**

**7.1** As of March 1, 2024, all of Marigold is switching over to a completely web-based ILS system. A Glowforge has been purchased for the library, but is still waiting on a fan for it to be operational, the Marigold Conference will take place on May 15, 2024

**8. Old Business**

**8.1** Discussion regarding conflict of interest on the library board. General discussion about a meeting between Town of High River staff & Council and the Board.

**9. New Business**

**9.1 Ratification of special meeting action** - Moved by Charley Hepler, seconded by Laurette LaPlante, all in favour, motion was carried.

**9.2 Meeting spaces policy** - reviewed policy, Mai-Ann Spring moved to accept policy, Monique Durette seconded.

**10. Correspondence** - no correspondence

**11.Adjournment** - Pat adjourned the meeting at 8:10 p.m.

Next Meeting: January 16, 2024 - 7 p.m.

Submitted by Anita van Rootselaar

---

Pat Shorrock, Chair